



DUTCHTOWN HIGH SCHOOL PARKING PERMIT POLICY

Parking Disclaimer: All student-drivers are expected to follow Dutchtown High School parking policies and policies outlined in the Henry County Schools Student Handbook. Failure to follow policies or meet requirements may result in parking space suspension or revocation.

All drivers are expected to follow these policies in the PARKING LOT:

- Student-drivers must park in the parking space issued within the white lines.
 - o Parking decal must be properly displayed **hanging from the rearview mirror.**
 - o Permits are non-transferable.
- Student-drivers may **not** park in service roads, driveways, walkways, on yellow curb or in “No Parking” or “Fire Lane” areas.
- Speeding and Reckless driving in the parking lot will result in suspension or revocation of permit.**
- Student-drivers are expected to vacate vehicle upon arrival at school and enter the building.
- Student-drivers are expected to leave campus upon entering your vehicle at the end of scheduled day.

All drivers are expected to follow these policies WHILE AT SCHOOL:

- Student-drivers may not have more than 9 unexcused tardies or more than 5 unexcused absences per semester.
- Student-drivers are responsible for having all necessary items (i.e., books, projects, money, lunches) on their person when they enter the school building.
 - o Students will **NOT** be allowed to go to their car during the school day without administrative approval.
- Student-drivers may not have more than 4 discipline referrals during the school year.
- Leaving campus without permission or skipping classes may result in parking space suspension or revocation.
- The expectation is that all students are passing all classes. Student-drivers may have their parking privilege suspended or revoked if failing 2 or more classes.
 - o This includes classes taken at Impact Academy, Academy for Advanced Studies, or Dual Enrollment.

PARKING APPLICATION

Student's Name: _____
Last First Middle

Student ID#: _____ Grade: _____ Student Cell: _____

#1 Vehicle:

Make: _____ Model: _____

Year: _____ Color: _____ Tag #: _____

| |
|--------------------|
| Excel: ___ IC: ___ |
| Keyed: _____ |

#2 Vehicle: (\$10 if purchased during 1st semester; \$5 if purchased during 2nd semester)

Make: _____ Model: _____

Year: _____ Color: _____ Tag #: _____

| |
|--------------------|
| Excel: ___ IC: ___ |
| Keyed: _____ |

PARKING DECAL # _____

PARKING REQUIREMENTS

- Cost of parking permit is **\$50 Students parking on campus during 1st semester.**
- Cost of parking permit is **\$25 Students parking on campus beginning 2nd semester.**
- Dual Enrollment and Work-Based Learning students **\$25 for the school year.**
- When purchasing a parking permit, the student must bring in the following items:
 - **Completed and signed parking application and signed “Notification of Truancy and Tardy Rule Concerning Parking Privileges” (3 pages total)**
 - **Class C or D Driver’s License**
 - **Insurance Card – MUST BE CURRENT**
 - **NO CHECKS ACCEPTED-Parking fees can be paid on GoFan.com**
- All FEES OWED** must be cleared before a parking permit can be purchased.
- Students must park in their designated space. Cars without permits and cars parked in unauthorized areas may be booted or towed at the owner’s expense.
- A daily permit of \$5.00 for any unregistered vehicle must be purchased in the front office before the school day begins. If your parking decal has been revoked or suspended, this will not be an option.
- Any changes or additions in the above vehicle information must be reported immediately to the front office.
- The parking area at a school is part of the school and is owned and regulated by the Henry County Board of Education.
- The Henry County Board of Education may periodically change the rules and regulations governing the use of the facilities and automobiles.
- Refer to “*Notification of Truancy and Tardy Rule Concerning Parking Privileges*” for more information on revocation/suspension of parking privileges.

STUDENT’S SIGNATURE

DATE

PARENT/GUARDIAN’S SIGNATURE

DATE

FOR OFFICE USE ONLY

Fees Owed Cleared

Driver’s License Class

Proof of Insurance

Amount Paid

| | | | |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
|-------|-------|-------|-------|



**NOTIFICATION OF TRUANCY AND TARDY RULE
CONCERNING PARKING PRIVILEGES**

Dutchtown Student-Drivers,

Our school is making a special effort to encourage punctuality to the school and thus minimize classroom interruptions. Uninterrupted instructional time is important to the learning process and will be addressed following the Henry County Student Code of Conduct. Students who are late to school or who leave school without authorization disrupt this process.

To emphasize the importance of being on time to school, remaining at school, and attendance in school, a student’s parking privilege may be suspended or revoked for violations of the *Dutchtown High School Parking Permit Policy*. Additionally, students in violation of the student code of conduct will receive consequences as outlined in the Henry County Student Code of Conduct. Student-drivers may not have more than 9 unexcused tardies or more than 5 unexcused absences per semester. The suspension of parking privileges may extend up to 5 days for the first violation. The second violation may result in more severe suspension or revocation to be determined by Dutchtown High School administration.

Parking Suspension: Student parking spaces will be held until suspension has concluded. Student will be allowed to return to the same parking space previously held.

Parking Revocation: The cost of the parking permit will not be refunded, and the parking space may be reassigned to another student.

We solicit your support and help in this matter. Please sign the form below and return it with the parking application.

STUDENT’S NAME: _____
LAST FIRST MIDDLE

I have read and understand Dutchtown High School’s Parking Permit Policy and the stipulations of this notification.

STUDENT’S SIGNATURE

DATE

PARENT/GUARDIAN’S SIGNATURE

DATE

This form is to be completed before a parking permit is issued to the student.